

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
October 14, 2021

Public Notice posted October 13, 2021, 12:30p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the **14th day of October 2021** at **5:30p.m.** with Mayor Stephen Brinlee presiding. The Roll Call was conducted with the following verbal responses. All City Councilmen/women attended in person.

ROLL CALL:

Substituting for City Clerk Blankenship, PWA Secretary Morris conducted the roll call with members responding:

LITTLEJOHN	PRESENT	GOAD	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There were no sign-ins on the Citizen Comment Sign-In Sheet.

- 1. DISCUSS AND TAKE ACTION TO APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 16, 2021.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE SEPTEMBER 2021 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS OCTOBER 15 THROUGH NOVEMBER 11, 2021.**

MOTION BY HAYNES, SECOND BY LITTLEJOHN TO COMBINE AND APPROVE FIRST 3 ITEMS ON THE AGENDA. Mayor Brinlee asked if there was any discussion. There being none, he called for the vote.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 4. DISCUSS AND TAKE ACTION TO APPROVE INTERLOCAL AGREEMENT BETWEEN EASTERN OKLAHOMA STATE COLLEGE (EOSC) CAMPUS POLICE AND CITY OF WILBURTON POLICE DEPARTMENT (WPD).** Mayor Brinlee explained this is the same Agreement as approved in 2008. Councilman Littlejohn stated it appears there have been no changes. EOSC is updating files and wants a more current agreement in place. City Attorney Lerblance stated he reviewed the Agreement and found no issue with it.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE INTERLOCAL AGREEMENT BETWEEN EOSC CAMPUS POLICE AND WPD.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5. DISCUSS AND TAKE ACTION TO APPROVE INTERLOCAL AGREEMENT BETWEEN EASTERN OKLAHOMA STATE COLLEGE (EOSC) CAMPUS POLICE AND CITY OF WILBURTON FIRE DEPARTMENT (WFD).** Mayor Brinlee stated there currently is a handshake working agreement in place. Recently the WFD furnished a ladder truck for access to an EOSC dorm at their request. City Attorney Lerblance stated he reviewed the agreement and found no issues.

MOTION BY LITTLEJOHN, SECOND BY GOAD, TO APPROVE INTERLOCAL AGREEMENT BETWEEN EOSC CAMPUS FIREFIGHTERS AND WFD.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE \$24,641.91 TO ADVANCED CONSTRUCTION & MAINTENANCE, LLC, FOR 6 INCH MASTER METER & VAULT, FROM CARE GRANT FUNDS.** Mr. Elder, PWA Director, stated this is an ARPA Grant project to replace the Gowen Master Meter, a primary meter installed in 1984. Cost will be paid with funds from the grant. The old meter will be left underground as a backup meter, if needed. The new meter will be installed above ground. City has received \$248,000 of the grant with the remaining funds expected in October 2022.

Councilman Haynes asked if he had other projects in mind for the ARPA Grant. Dir Elder stated he has several in mind that total over \$250,000. Councilman Haynes then inquired if there is a plan to go to automated water meter reading. Dir Elder stated he had been trying to look into it but the pandemic had an impact in that he had been unable to get the technicians here to check it out. He then discussed his former efforts to go to automated meter readings. City Attorney Lerblance stated Hartshorne had used grant funds to replace 900 meters with city paying 35%; however, the automated meters had proven very beneficial because many of the old meters leaked, as well as gave inaccurate readings.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE \$24,641.91 TO ADVANCED CONSTRUCTION & MAINTENANCE, LLC, FOR 6 INCH MASTER METER & VAULT, FROM CARE GRANT FUNDS

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. NEW BUSINESS.

A. Councilman Littlejohn asked if there was any progress on the City Lake Project. Mayor Brinlee stated there is one owner who still has not signed the easement and described the issue they are trying to solve. City Attorney Lerblance stated they can start with the option of the owner being paid for the easement. City needs to notify the Water Board Rep to initiate the project. Mayor Brinlee asked if the Council needs to approve the notification, to which City Attorney Lerblance stated the Council voted to approve already, so the next step is to let them know to get started.

B. Councilman Haynes stated there is a water leak between Birch Avenue and alley at SE 5th Street. Dir Elder stated he will check the leak out the next day, Friday.

8. ADJOURN.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 5:40pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

JAYME GOAD, Ward 4

JULIA KENDALL, Ward 5